

## THE ORGANIZATION

Freed Maxick is a Top 100 CPA Firm based in Buffalo, New York, with offices in Rochester and Batavia. We do high-quality, complex work in various industries and for organizations of all shapes and sizes. And, while we offer the opportunities and resources of a national Firm, we maintain a small-firm feel with a deeply supportive culture.

Though we're driven by the success of our clients and employees, not industry accolades, Freed Maxick is proud to be recognized by Forbes as one of America's Top Accounting & Tax Firms, by Buffalo Business First's Best Places to Work, and by Rochester Democrat & Chronicle's Top Workplaces.

## THE PEOPLE

As a member of the team, you'll experience **steadfast support** from leadership. In addition to mentoring and professional development programs to help you move your career forward, we extend **unmatched flexibility and respect** to achieve the right balance with your personal life. Through life's ups and downs, you can always count on the Firm to have your back.

At Freed Maxick, we believe in **fostering connections**. When bringing new professionals aboard, we consider cultural fit as much as experience and credentials. This allows us to create a collegial atmosphere with an undeniable sense of camaraderie among our team, both inside and outside of work.

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## THE POSITION

# Associate on our Accounting & Advisory Team

### Primary Role

Master a foundation of routine transactions, and grow into higher responsibilities.

### Scope

- Execute transactions and month-end reporting in a way that's valuable to clients.
- Maintain strong back-office services for the Finance and Accounting team.
- Partner with Team Leads and Client Representatives to ensure smooth client onboarding.
- Identify opportunities and solutions to improve the level of service to our clients.

### Requirements

- Bachelor's degree in Finance, Accounting, or related field.
- Ability and passion around developing strong relationships through client interaction.
- A comfortable and confident level of communication with internal and external teams.
- Ability to prioritize competing demands and effectively manage time and self-awareness.
- Commitment to quality while delivering on a demanding timeframe.
- Self-starting effectiveness and eagerness to learn, including around new technology.
- Strong desire to progress in one's career, learn new skills, and make a difference.

### Compensation

A competitive salary and benefits package including 3+ weeks PTO, health insurance, 2.5% 401k match, continuing education, flexible scheduling, remote and hybrid work, travel per diem, relocation assistance, and paid volunteering.